

How to do it

If you are an EU citizen, and you wish to change your residence, then you need to bring the documents stated below.

Produce the following documentation:

- **declaration of residence form** filled out in all its mandatory fields by all adult members of the family nucleus with personal details for all family members who are changing residence, certifying the possession or otherwise of driver's license or registered vehicles. Make sure that all family members over 18 sign it.
- **passport (or identity card**, if it states the nationality) from your country of origin, for all family members who are changing residence – photocopies and originals;
- **fiscal code**;
- **original certificate** showing the data to be inserted or changed (birth, marriage, dissolution of marriage etc..) issued by the competent foreign authorities, translated into Italian and legalized according to the international agreements in force between Italy and the country that issued the certificate or alternatively certificate issued on an international model which is exempt from legalization;
- written **permission from the head of the family** that you will be living with, and a photocopy of his/her identity card, if you are going to live with citizens who are already resident
- **document that certifies occupancy of the building of habitual bode**. The specific section of the declaration of residence must be carefully filled out and a document that grants access to the dwelling must also be attached.

For example:

1. Copy of the lease contract or title deed;
 2. Acceptance report regarding public housing estates (for tenants of this type of dwelling);
 3. Copy of the authorization of temporary hospitality, issued by the body owning the estate (for those who are hosted in public housing estates);
 4. Written consent signed by the owner of the occupied dwelling with attached a photocopy of a valid ID document of the abovementioned owner.
- Depending on your circumstances, you may also have to give extra documentation, as explained below.

Eu citizens applying for residence in Italy for the first time

1) EU citizens with a job:

- original + photocopy of your employment contract, with a statement from your employer that you are still employed on the date when you apply for residence, signed by your employer (original signature), with a photocopy of their identity card;
- original + photocopy of your last 2 pay packets;

or:

- original + photocopy of your social-security or national-insurance certificate (INPS or INAIL);
- original + photocopy of your last 2 pay packets.

2) EU citizens without a job:

- a) annual health-insurance policy covering all risks;
- b) self-declaration that you have enough money, i.e.:
 - € 5.977,79 for you as the applicant
 - € 5.977,79 for you as the applicant + 2.988,90 for each extra family member
 - € 11.955,59 for each applicant with 2 or more dependent children under 14 years old.

Under article 2 of Legislative Decree no. 30/2007, a “**family member**” is:

- your spouse (i.e. husband/wife);
 - your dependent direct descendants (children, grandchildren, etc.) aged under 21, and those of your spouse;
 - your dependent direct ancestors (parents, grandparents, etc.) and those of your spouse.
- c) certificate of attendance at courses of study, for students.

3) EU citizens joining a first-degree family member (i.e. parent, spouse, sibling or child) who is an EU citizen already resident:

- people joining their already-resident parents must show their own birth certificate (original or photocopy), translated and authenticated, stating their mother and father;
- parents joining their already-resident son(s)/daughter(s) must show their son/daughter's birth certificate (original or photocopy), translated and authenticated, stating the mother and father;
- a spouse joining their already-resident spouse must show their marriage certificate (original or photocopy), translated and authenticated.

In each of these 3 cases, you will also need to provide:

- the applicant's sworn statement declaring that they are a dependent of the family member who is already resident;
- the sworn statement of the already-resident family member, declaring that the applicant is dependent on them.